

NCF Webmaster Conference Agenda

April 7, 8, 9, 2001

Port Hueneme, CA

The Webmaster Conference is scheduled over a weekend to accommodate and encourage as many Reserve Webmasters to attend as possible. Reservists and CBU personnel may attend on Monday, 09 April 2001 although not required.

Monday has been reserved for units currently hosting NCF Intranet websites. The full day will be dedicated to corporate NCF Intranet training.

Please do not make departure travel arrangements prior to 1800, 08 April 2001 (CBU, Reservist) or 1800, 09 April 2001 (NCB, NCR, NMCB, UCT).

Conference hours: 0730 – 1600 everyday

Uniform: Working Uniform

Saturday– 07 April 2001 – Meet at 0730 @ NITC – Room 319

- **Introductions**
 - Introduce myself and background
 - Outline the three-day conference and summarize what's to be covered
- **A few words from Capt. Plockmeyer, NAVFAC CIO**
 - Capt. Plockmeyer speaks of changing technologies in the NCF and NAVFAC
- **Questions and answers discussion group (resolve common user problems)**
 - Connectivity Issues
 - PKI (SSL) certificates, Netscape, AOL
 - Error messages
 - User specific
- **Changes in DOD, SECNAV, and NCF Internet and Mobile Code policies**
 - New DON Firewall policies
 - DOD Mobile Code Policy and what that means to us
 - New 5780.1 Instruction
 - 36 CFR
- **FrontPage 2000 familiarity training.**
 - An overview of the topics to be covered in the following day
- **Intranet / Internet applications**

- Photo Library
- Password Manager
- Document Library (Unit Instructions)

Sunday – 08 April 2001 – Meet at 0730 @ NITC – Room 319

- **FrontPage 2000 Training – All day**
 - Familiarization with FrontPage 2000 (getting around)
 - Opening a web within the NCF domain
 - Working within a FrontPage Web
 - Altering image sizes
 - Altering object properties
 - Publishing FrontPage Webs
 - Authentication to the NCF domain
 - Managing hyperlinks
 - Producing reports
 - General website maintenance

Monday – 09 April 2001 – Meet at 0730 @ NITC – Room 319

- **NCF / NAVFAC Intranet policy guidelines**
 - Interpreting the NAVFAC styleguide
 - Enclosure 2, 2NCB / 3NCB Instruction 5780.1
- **Open forum discussion group (Unit templates, camp templates, how and where to store information, PKI (SSL))**
 - Complete coverage of the NCF Intranet templates
 - Accessing the servers utilizing SSL
 - Troubleshooting common problems in FrontPage and IIS (Peer Web Server)
- **Managing webs on a corporate Intranet.**
 - Standardization of information posted to the Intranet
 - Effective management of the Camp websites